

ARTHUR PUBLIC LIBRARY BOARD MEETING

January 21, 2019

Present: President Pate; Vice President Allen, Fritz, Singer, Yeakel, Yoder; Director Pruitt.
Absent: Mammoser

Meeting was called to order at 6:30 p.m.

Minutes were approved on a motion by Allen, second by Yoder.

Treasurer's report approved on a motion by Yeakel, second by Singer.

Director's report - Kelsey Pruitt

1) Per capita grant application has been submitted.
2) Parental concerns. There has been some concern expressed by 3 parents about patrons with criminal records frequenting the library. Particularly registered sex offenders. Federal law says that they cannot be banned from the library unless they create a problem. The library also cannot collect or look at what information these people might be looking at on the computers per the law. Because we are a smaller facility all on one level, it is easy to monitor their actions and, so far, there has not been any problem. If something does happen, library personnel can deal with it at the time and the board might be required to come up with a policy.

Note: Trustee Mammoser arrived at 6:40 p.m.

3) Meeting room policy. Reviewed and revised some points of the policy. Kelsey will come back to next month's meeting with the suggested changes and we will vote on them then. Discussion had to do with:

- a) having a meeting room request form for organizations to fill out per calendar year if possible. Form might contain phone number for library board director or police and a note about assuming rights and responsibilities when using the meeting rooms.
- b) decided not to put specific details on calendar on website beyond 'room reserved' on dates requested;
- c) quite a bit of discussion about giving out keys which is mentioned in the policy. Because the library key is a masterkey for all doors, we would rather not do that;
- d) doors will not be chained on meeting nights. Concern about people leaving out the north door in the dark as the sidewalk, pooled water and alley might make for an unsafe situation;
- e) issue with groups who need tech assistance and expect staff to help them while they are in the meeting room. The staff does not mind helping but it too often leaves no one at the desk to take care of other patrons. Solution might be to schedule with the library director two weeks in advance if they are going to need help so the library can be properly staffed;
- f) Youth groups must be accompanied by an adult. Define an adult as someone 21 years of age;

g) take out limiting use of rooms for study being limited to 2 hours a day. Staff will monitor.

Bills were approved on a motion by Mammoser, second by Allen. Treasurer plans to contact Mediacom about prepaying the bill to avoid late charges.

Committee report

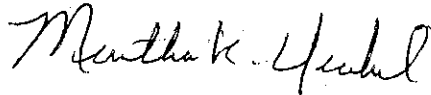
Kitchen is to be put in on Thursday, Jan. 24.

Old business

More discussion about the problems with the sidewalk and alley outside the north door. Have never been able to find someone to do a small concrete pour and the alley is in bad shape. Anne has talked with Rod Randall and he is supposed to look into it. Adam also said he would talk with Grant Corum to see what can be done.

Meeting was adjourned at 7:12 p.m. on a motion by Allen, second by Yoder.

Respectfully submitted,

A handwritten signature in cursive script that reads "Martha K. Yeakel".

Martha K. Yeakel, Secretary