**Arthur Public Library District**

**Board of Trustees Meeting**

**Monday, July 18, 2016**

**6:30 p.m.**

Call to order

Visitor’s comments

Interview candidate for Assistant Library Director Position

Approval of previous meetings minutes

Review and approve Treasurer’s Report

Library Director

 Circulation and collection report

 Review and take action on Job Description for Assistant Library Director Position

 Review and take action on Employee Handbook (first 10 pages)/make any corresponding

 changes to library policies necessary

 Discuss purchase of new laptop computers approve if possible

 Consider hiring new substitute to replace one who is leaving

Approval of Expenditures

President Pate

 Correspondence

 Appoint 2 Board members to audit minutes

Committee Reports

Old Business

New Business

Adjourn